



107 S. Jefferson Avenue
Eatonton, GA 31024
(478) 747-2219

Minutes

Tuesday, April 11, 2023 ◊ 1:30 PM

Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, GA 31024

The Putnam Development Authority met on Tuesday, April 11, 2023 at approximately 1:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

PRESENT

Chairman Walt Rocker III
Member Patty Burns
Member Brice Doolittle (arrived late)
Member Mylle Mangum
Member John Wojtas

STAFF PRESENT

Attorney Kevin Brown
Executive Director Matt Poyner
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Rocker called the meeting to order at approximately 1:37 p.m.
(Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes
a. February 14, 2023 Regular Meeting
b. February 14, 2023 Executive Session

Motion to approve the February 14, 2023 Regular Meeting and Executive Session minutes.

Motion made by Member Mangum, Seconded by Member Burns.

Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Wojtas

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Financials

3. Approval of Financials - February and March 2023

Member Burns reviewed the financials and reported that the \$110K CD was cashed and deposited into the checking account. Executive Director Poyner reported that he is still working on getting the OneGeorgia funds released and that he would like to look at bidding out the property insurance.

Motion to approve the February and March 2023 Financials.

Motion made by Member Mangum, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

(Copy of financials made a part of the minutes.)

Reports

4. Economic Development Director Report

Executive Director Matt Poyner reported the following: (copy of report made a part of the minutes.)

- Administrative
 - Community
 - OneGeorgia
 - Financials
- Business & Industry Company Contacts
 - Existing Industry Updates
- Workforce Development
 - Putnam County High School
- Marketing & Branding
 - Tytan Pictures
- Project Status
 - Project Activity
- Rock Eagle Technology Park
 - Miscellaneous
- South Industrial Park
 - 121 acre tract
- Georgia Power has a new representative, Mickey Daniel, instead of Matt Forshee.
 - Would like to have a planning session with him
- Thomas & Hutton
 - New maps were \$3,812.50
 - They do great, quality work and are plugged into the state
 - Would like to be able to use them as needed

Motion to engage Thomas & Hutton as needed up to \$5000.

Motion made by Member Burns, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

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Regular Business

5. Ratification of Approval for Authorized Signer to cash CD at Farmers and Merchants Bank and transfer to Operating Account

Motion to ratify the approval of moving funds from a CD to the operating account.

Motion made by Member Wojtas, Seconded by Member Burns.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

Other Business

6. Other Business

Clerk Butterworth advised that two appointments (Patty Burns & Walt Rocker) on the Central Georgia Joint Development Authority were expiring and needed to be filled by PDA board members. The appointments will have to be confirmed by the Board of Commissioners.

Member Burns volunteered to remain on the authority and Member Doolittle agreed to serve.

Motion to appoint Patty Burns and Brice Doolittle to the Central Georgia Joint Development Authority for four year terms.

Motion made by Member Wojtas, Seconded by Member Mangum.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

Clerk Butterworth also advised that the Putnam Development Authority appointments of Mylle Mangum and Walt Rocker will be expiring on May 1, 2023. Both members expressed interest in reapplying. The appointments are made by the Board of Commissioners. No action taken.

Next Meeting Items

7. Next Meeting Items

None

Executive Session

8. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Real Estate, Litigation, and Personnel

Motion made by Member Mangum, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

Meeting closed at approximately 1:58 p.m.

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9. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Burns, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

Meeting reopened at approximately 3:25 p.m.

10. Action, if any, resulting from the Executive Session

The members discussed Mr. Poyner’s performance since Mr. Poyner’s beginning work for the Authority in 2021 as an independent contractor. Mr. Poyner’s pay for contractual services was noted to be unchanged since that time. The members discussed rewarding Mr. Poyner’s efforts and encouraging long-term retention by converting the position to a full-time, W-2 employment status.

Member Mangum moved, as seconded by Member Doolittle, (i) to offer Mr. Poyner the opportunity to become a full-time employee of the Authority, subject to required withholdings and remittances as a W-2 employee, but with no fringe benefits at this time, (ii) with such employment to begin effective April 1, 2023, and (iii) for Mr. Poyner’s compensation to be set at 10% over the 2021 annual independent contractor pay. Motion passed unanimously, at which time Mr. Poyner agreed to accept the position of employment.

Closing

11. Adjournment

Chairman Rocker adjourned the meeting at approximately 3:30 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Walt Rocker III
Chairman

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